

Ordinary Council

9 May 2018

Published 30 April 2018

To the Members of the Borough Council

You are summoned to attend an **ordinary meeting** of the **Eastbourne Borough Council to be held at the Town Hall, Eastbourne**, on **Wednesday, 9 May 2018 at 6.45 pm*** to transact the following business.

(* Note: The annual meeting is due to start at 6.00pm. The ordinary meeting will therefore commence following the conclusion of that meeting and no earlier than 6.45pm.)

Agenda

1. Declarations of interests by members.

Declarations of disclosable pecuniary interests (DPIs) by members as required under Section 31 of the Localism Act and of other interests as required by the Code of Conduct (please see note at end of agenda).

2. Notification of apologies for absence.

3. Public right of address.

The Mayor to report any requests received from a member of the public under council procedure rule 11 in respect of any referred item or motion listed below.

4. Order of business.

The Council may vary the order of business if, in the opinion of the Mayor, a matter should be given precedence by reason of special urgency.

5. Pay policy statement. (Pages 1 - 6)

Report of Deputy Chief Executive.

6. Motions.

The following motion has been submitted under council procedure rule 13:-

(a) Parking on pavements and verges.

Motion submitted by Councillor Smart:-

We propose a bylaw throughout Eastbourne to prohibit the parking on pavements and verges except for specified locations.

7. Discussion on minutes of council bodies.

Members of the Council who wish to raise items for discussion (council procedure rule 14) on any of the minutes of the meetings of formal council bodies listed below must submit their request to the Head of Democratic Services no later than 10.00 am on Wednesday 9 May 2018. A list of such items (if any) will be circulated prior to the start of the meeting.

The following are appended to this agenda:-

- (a) Minutes of meeting of Conservation Area Advisory Group held on 20 February 2018. (Pages 7 - 10)
- (b) Minutes of meeting of Planning Committee held on 27 February 2018. (Pages 11 - 18)
- (c) Minutes of meeting of Audit and Governance Committee held on 7 March 2018. (Pages 19 - 22)
- (d) Minutes of meeting of Cabinet held on 21 March 2018. (Pages 23 - 28)
- (e) Minutes of meeting of Planning Committee held on 27 March 2018. (Pages 29 - 32)
- (f) Minutes of meeting of Conservation Area Advisory Group held on 3 April 2018. (Pages 33 - 34)
- (g) Minutes of meeting of Planning Committee held on 24 April 2018 **(to follow)**.



Robert Cottrill
Chief Executive

Guidance notes:

Public right of address - A request by a member of the public to speak on a matter which is listed on either of the agendas must be **received** by no later than 12 noon on Monday 7 May 2018. The request should be made to Democratic Services at the address given below. The request may be made by phone, letter or electronic mail. For further details on the rules about speaking at meetings please contact Committee Services.

Items for discussion - Members of the Council who wish to raise items for discussion on any of the minutes of council bodies attached to the meeting agenda, are required to notify the Head of Democratic Services by 10am on Wednesday 9 May 2018.

Disclosure of interests - Members should declare their interest in a matter at the beginning of the meeting, and again, at the point at which that agenda item is introduced.

Members must declare the existence and nature of any interest.

In the case of a disclosable pecuniary interest (DPI), if the interest is not registered (nor the subject of a pending notification) details of the nature of the interest must be reported to the meeting by the member and subsequently notified in writing to the Monitoring Officer within 28 days.

If a member has a DPI or other prejudicial interest he/she must leave the room when the matter is being considered (unless he/she has obtained a dispensation). If a member has a DPI he/she may not make representations first.

Members of the public are welcome to attend and listen to the discussion of items in the "open" part of the meeting. Please see notes at end of agenda concerning public rights to speak and ask questions.



The Council meets in the Court Room of the Town Hall which is located on the ground floor. Entrance is via the main door or access ramp at the front of the Town Hall. Parking bays for blue badge holders are available in front of the Town Hall and in the car park at the rear of the Town Hall.



An induction loop operates to enhance sound for deaf people who use a hearing aid or loop listener.

If you require further information or assistance please contact the Local Democracy team – contact details at end of this agenda.

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Further Information

For any further queries regarding this agenda or notification of apologies please contact Democratic Services.

Email: committees@lewes-eastbourne.gov.uk

Telephone: 01323 410000

Website: <http://www.lewes-eastbourne.gov.uk/>

Body: Council

Date: 9 May 2018

Subject: Pay Policy Statement Update

Report of: Deputy Chief Executive

Ward(s): All

Purpose: To present a Pay Policy Statement for the financial year 2018/9 for approval by Council in accordance with section 38(1) of the Localism Act 2011.

Contact: Becky Cooke, Assistant Director of Human Resources and Transformation – 01323 415106

Recommendations: **That Council**
(1) Adopts the Pay Policy Statement attached at Appendix A for the financial year 2018/19.

1.0 Introduction

The Localism Act 2011 places an obligation on local authorities to be more accountable to the communities they serve.

- 1.1 Chapter 8 of the Act requires the council to adopt and publish a Pay Policy Statement. The statement drafted for Eastbourne Borough Council is appended to this report (Appendix A). We are required to keep the statement up to date and it has now been reviewed to take account of the latest statistical data.

The revised version is presented to Full Council for consideration and recommendation for its approval. It will then replace the current version on the council's website to meet the requirements of the Localism Act.

2.0 Changes to the Pay Policy Statement

- 2.1 The 'pay multiple' is the ratio between the highest paid salary and the median average salary of the whole of the council's workforce. The council's pay multiple for 2016/17 was 5.9591. The council's new pay multiple for 2017/18 is 5.5369 (based on the median average salary of £23,398 and the highest salary of £129,553). This information will be reflected on the Council's website.

This pay multiple remains with the council's aim to maintain a multiple no greater than 6 to 1.

3.0 Financial and other implications

No financial implications arising from this report

4.0 Conclusion

Council is asked to approve the revised Pay Policy Statement and recommend for it to be published on the council's website.

Alan Osborne
Deputy Chief Executive



Pay Policy Statement 2018/9

This Pay Policy Statement is provided in accordance with Section 38(1) of the Localism Act 2011 and this will be updated annually from April each year.

This Pay Policy Statement sets out the councils' policies relating to the pay of the workforce for the financial year 2018/19, in particular:

- a) The remuneration of chief officers;
- b) The remuneration of the 'lowest paid employees'
- c) The relationship between:
 - i) The remuneration of chief officers and;
 - ii) The remuneration of employees who are not chief officers

New Appointments

Full Council shall agree salary packages in excess of £100,000 for new appointments. Salary packages shall include salary, bonuses, fees, benefits in kind or allowances that would be routinely payable to the appointee. The salary package shall be agreed before recruitment for the post begins.

Publication of Information

The councils will publish appropriate details of those staff whose salary is at least £50,000.

Pay Multiples

The councils will publish information on pay multiples – the ratio between the highest paid employee and the median salary across the organisations.

The councils shall publish the actual pay multiple as at 31 March each year. The actual pay multiple will vary slightly year on year for the reasons set out above, but the councils will usually aim to maintain a multiple no greater than 6 to 1.

Local Election Duties

Fees for local election duties will be paid separately to the remuneration paid for an officer's employment. Those fees are set in accordance with a scale of fees and charges agreed and reviewed annually jointly by all authorities in East Sussex. For parliamentary elections (national and European) and national referenda, those fees are set nationally by parliament.

Pay Determination

The pay for the highest paid employee has previously been set through benchmarking exercises within the local government employment market, pay levels in the local area, relative cost of living in the local area, including housing costs, and through the application of nationally negotiated pay awards by the Joint National Council for Chief Executives. For 2018/9 this current remuneration level will continue and any nationally negotiated pay awards will be paid.

Members of the Corporate Management Team shall have their salary levels set based in a similar way, and in compliance with equal pay, discrimination and other relevant employment legislation, whilst also ensuring that remuneration packages broadly align with market norms for relevant local government and public sectors. The appropriate banding shall be determined, depending on the current responsibilities and accountabilities, size of service area, market pressures and any other relevant information. Total salary packages above £100,000 will be subject to agreement by Full Council.

The basic pay of all other employees comprises a core grade derived from the national pay spine as set out in the National Joint Council for Local Government Services National Agreement on Pay and Conditions of Services. This grade range consists of a number of salary points through which employees may progress until the top of the grade is reached.

The salary grade for each post shall be determined using the agreed job evaluation scheme.

Low Pay

The lowest paid employees within the councils are those permanent workers who are paid on the lowest hourly rate.

The councils consider this to be the most appropriate definition as this is the lowest pay point/pay level on its substantive pay structure and which normally applies to new entrants to the lowest graded jobs within the councils.

The councils have had regard to guidance issued by the Local Government Association and JNC for Local Authority Chief Executives in agreeing this definition.

For the purposes of this policy statement, remuneration includes the employee's basic annual salary and any other allowances or other similar payments, benefits in kind, any increases or enhancements to any pension entitlement and any termination or other severance payments.

Pension provision

All employees are eligible to join the Local Government Pension Scheme in accordance with the statutory terms of that scheme.

The councils shall maintain a policy on discretionary payments for early termination of employment as required by the Local Government (Early

Termination of Employment) (Discretionary Compensation) Regulations 2006 and all severance payments made shall follow the approach of that policy.

Termination or severance payments

Any proposal to offer a severance payment of £100,000 or more to a member of staff leaving the organisation will be referred to Full Council.

Re-engagement of Chief Officers

Re-engagement as employees

- (1) Subject to any relevant provisions in employment and equalities legislation, the council policy is not to re-employ (as a Chief Executive or chief officer/ in any capacity) any former Chief Executive or chief officer who left the Council for any reason other than compulsory redundancy, and was in receipt of a severance or termination payment, for a period of three years from the date of termination of employment. This policy may be varied in exceptional circumstances which are approved by a delegated panel/committee of Council Members acting on behalf of Full Council and advised by appropriate persons.
- (2) Where a Chief Executive/chief officer's employment has been terminated compulsorily on grounds of redundancy, they will not be re-employed in the same or a similar post for a period of one year following the date of termination of employment. If they are re-employed in another post within four weeks after the effective date of redundancy, they will lose their right to a redundancy payment, including any enhancements under the provisions of the LGPS or the Local Government (Early Termination of Employment) (Discretionary Compensation) (England and Wales) Regulations 2006.
- (3) Any former Chief Executive or chief officer who has previously received a severance, termination or redundancy payment from this or any other council or related body will not have previous service counted when determining any further entitlements to notice periods, sickness payments, annual leave or other benefits/entitlements based on continuous service.

Re-engagement under a contract for services

Council policy is not to re-engage under a contract for services any former Chief Executive or chief officer who left the councils for any reason and was in receipt of a redundancy, severance or termination payment, for a period of three years from the cessation of employment. This policy may be varied in exceptional circumstances which are approved by a panel/committee convened by the councils to act in this matter and advised by persons including the council Monitoring Officer, except where the Monitoring Officer is a chief officer.

Employment of those in receipt of an LGPS pension

General:

In the unlikely event that the councils employ as a Chief Executive or chief officer a person who is in receipt of a pension under the LGPS, the rules on abatement of pensions adopted by the councils' Administering Authority for the LGPS, pursuant to Regulations 70 and 71 of the the Local Government Pension Scheme (Administration) Regulations 2008 must be applied.

Flexible retirement:

The LGPS regulations permit the councils to offer flexible retirement to employees aged 55 or over, so that they can reduce their hours of work, and receive a pension in respect of accrued years in the scheme.

Tuesday, 20 February 2018
at 6.00 pm



Conservation Area Advisory Group

PRESENT:-

Councillor Rodohan (Chairman) and Councillors Swansborough, Belsey and Smart

Officers:

Chris Connelley

Advisors:

Mr Howell, Eastbourne Society

37 Minutes of the meeting held on 9 January 2018.

The minutes of the meeting held on 9 January 2018 were submitted and approved and the Chair was authorised to sign them as an accurate record.

38 Declarations of Disclosable Pecuniary Interests (DPIs) by members as required under Section 31 of the Localism Act and of other interests as required by the Code of Conduct.

There were none.

39 Apologies for absence.

An apology for absence was reported from Richard Crook.

40 Planning Applications for Consideration.

1) 171478, (LBC), Eastbourne Station, Terminus Road, Eastbourne, East Sussex, BN21 3QJ

Cons Area: Town Centre and Seafront

Proposal: Refurbishment works at Eastbourne Station, including internal reorganisation and strip out of several spaces with the intent of transforming them into a new staff room, cash point and a new ticket office.

CAAG Comments: The Group welcomed the proposals, which involved no loss of historic fabric and were seen as enhancing the overall appearance of this listed building.

2) 171394, (LBC), Eastbourne Pier, Grand Parade, Eastbourne, East Sussex, BN21 3EL

Cons Area: Town Centre and Seafront

Proposal: The proposal is to replace like for like 2 burnt kiosks in the middle of the Pier.

CAAG Comments: The group considered both Pier items together, and felt that on balance, notwithstanding the adverse effect of replicating existing buildings with uPVC inserts, the public benefit of developing the street end of the Pier in terms of economic advantage, public enjoyment, contribution to the tourist economy and longer term opportunities to redevelop the Pier inclined them to agree both proposals. Officers were asked to liaise with the Pier owner on the detail of, and materials being used for, identified works.

3) 171398, (LBC), Eastbourne Pier, Grand Parade, Eastbourne, East Sussex, BN21 3EL

Cons Area: Town Centre and Seafront

Proposal: To construct 2 new Units Similar to the existing Victorian Tea Rooms in the open deck area to fall in line with the existing Character of this Grade II* listed building

CAAG Comments: The group considered both Pier items together, and felt that on balance, notwithstanding the adverse effect of replicating existing buildings with uPVC inserts, the public benefit of developing the street end of the Pier in terms of economic advantage, public enjoyment, contribution to the tourist economy and longer term opportunities to redevelop the Pier inclined them to agree both proposals. Officers were asked to liaise with the Pier owner on the detail of, and materials being used for, identified works.

4) 171473, (PP), Queens Hotel, Marine Parade, Eastbourne, East Sussex, BN21 3DY

Cons Area: Town Centre and Seafront

Proposal: Proposed single storey extension to front of hotel and creation of electric buggy storage area in existing carpark.

CAAG Comments: The Group welcomed the improved design, which it was felt better complemented the building and preserved the character and appearance of the conservation area. Mr Howell suggested that the use of a wrought-iron effect might further improve the canopy and the Specialist Advisor (Conservation) agreed to communicate this to the agent.

5) 180113, (LBC): Gildredge House, 11 Borough Lane, Eastbourne, BN20 8BB

Cons area: Old Town

Proposal: to form an event kitchen on the first floor with an external air intake grille and extract vent on the roof. To enact internal alterations and re-forming on manager's flat on the Second floor.

CAAG Comments: The group welcomed this application, which would see areas mainly used for storage recommissioned for catering and accommodation uses.

6) PRE-APPLICATION: FIRE SCUPLTURE, SEAFRONT, EASTBOURNE, BN20 7HZ

Cons Area: Town Centre and Seafront

Proposal: To consider a design and location for this public art installation

CAAG Comments: The Group was advised that the original location we considered was no longer available, and this proposal was an attempt to offer an alternative site. The Specialist Advisor (Conservation) offered to provide an update on the reason for the change of location. The group went on to consider the proposed new location, which was well-received as a design proposal and as an opportunity to regenerate the area to the east of the Pier. The water feature option was the preferred treatment.

7) PRE-APPLICATION: MEADS VILLAGE SIGNAGE, Meads Street, EASTBOURNE

Cons Area: Meads

Proposal: To consider a proposal for signage in this conservation area setting.

CAAG Comments: The Group supported the signage and asked that the Disability Involvement Group be consulted on the location and placement of the signs.

41 New Listings

There were none.

The meeting closed at 7.25 pm

Councillor Rodohan (Chair)

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Tuesday, 27 February 2018
at 6.00 pm



EBC Planning Committee

Present:-

Members: Councillor Murray (Chairman) Councillor Coles (Deputy-Chairman)
Councillors Choudhury, Miah, Murdoch, Robinson, Taylor and
Metcalf (as substitute for Jenkins)

98 Minutes of the meeting held on 23 January 2018.

The minutes of the meeting held on 23 January 2018 were submitted and approved and the Chairman was authorised to sign them as an accurate record.

99 Apologies for absence.

An apology was reported from Councillor Jenkins.

100 Declarations of Disclosable Pecuniary Interests (DPIs) by members as required under Section 31 of the Localism Act and of other interests as required by the Code of Conduct.

Councillor Murdoch declared a personal interest in minute 107, 203 Kings Drive as a personal friend and colleague of the applicant and withdrew from the room while the item was considered.

Councillor Metcalfe MBE also declared a personal interest in minute 107, 203 Kings Drive as a friend and colleague of the applicant, however he did not feel this would affect his judgement of the application and remained in the room and voted thereon.

101 Urgent item.

The Senior Specialist Advisor for Planning advised the committee that under Section 100B (4) of the LGA Act 1972, and by reason of special circumstance – namely that he wished to seek the views of the planning committee and advise Members that they would be invited to a pre application session – that the Victoria Drive Medical Centre, Victoria Drive needed to be considered at this meeting.

The Members agreed to consider the application following the conclusion of the stated applications listed on the agenda.

RESOLVED: That for the reasons detailed above, Victoria Medical Centre, Victoria Drive be considered at this evening's meeting.

102 1 Matlock Road. Application ID: 171301.

Proposed demolition of old storage and utility room and the erection of a new utility room and studio – **MEADS**.

Ms Maddell addressed the committee in support of the application stating that it would be an improvement to the area.

RESOLVED: (Unanimous) That permission be granted subject to the following conditions:

1. Time for commencement
2. Approved drawings
3. External finishes of the development shall be as stated on the approved drawings
4. No demolition or clearance or building operations except between 0800 and 1800 Monday to Friday 0800 and 1300 on Saturdays and at no point on Sundays and bank holidays.
5. The development shall only be used ancillary to the use of the main property and shall not be used for any other purpose which would include independent residential/commercial use.
6. Rain water goods to be installed entirely on the applicants land.

Informative

A formal application for connection to the public sewerage system is required in order to service this development.

103 8 Auckland Quay. Application ID: 171438.

Proposed rear extension, rear & front facing dormer alterations, front porch infill and stair window alterations. Internal alterations – **SOVEREIGN**.

Mr Allen addressed the committee in objection stating that the screens were out of keeping and would result in overshadowing.

Mr Baker, architect for the applicant, addressed the committee in response stating that the Planning Inspector had dismissed the recent appeal due to overlooking which had now been addressed with the inclusion of the privacy screens.

RESOLVED: (Unanimous) That permission be granted subject to the following conditions:

1. Time Limit
2. Approved Plans
3. External materials
4. Privacy screens shall be installed prior to the first occupation of the extension
5. Hours of construction
6. Water run off

Informative:

This application relates to an extension to a single family dwelling house any other use of the property would require formal planning permission.

Should the means of access from the rear extension to the rear garden require decking/hard standing to be laid, please be aware that any works which raises higher than 30cm from the natural ground level will require and planning application to be made to the LPA.

104 33 Netherfield Avenue. Application ID: 180003.

Proposed erection of porch to the front elevation and a raised platform to the rear with steps leading down to new patio area – **ST ANTHONYS**.

The committee was advised that the agent confirmed that the property had an existing conservatory to the rear of the building with access to the rear garden via steps raised to patio level and that overlooking from the property had existed previously.

Mr Curtis addressed the committee in objection stating that he was concerned about the loss of privacy he already experienced which would be exacerbated with the addition of the steps. He was also concerned with increased issues with flooding and drainage in the area.

The committee noted that a fence was due to replace the hedging that had recently been removed. They agreed that the application could not be fairly assessed without the fence in place.

RESOLVED: (Unanimous) That the application be deferred until the replacement fence was in place.

105 Land to the rear of 35 Windermere Crescent. Application ID: 171403.

Outline Planning Permission for a 2 bedroom bungalow – **ST ANTHONYS**.

The committee was advised that one further letter of objection had been received relating to the increase in localised flooding due to the geology of the site and extent of surface water runoff.

Mr Richardson addressed the committee in objection stating that the scheme would be an overdevelopment which would increase flooding and drainage issues and result in a loss of light.

Mr Sands, agent for the applicant, advised that the loft space would not be used as accommodation.

RESOLVED: (Unanimous) That permission be granted subject to the following conditions:

1. The development hereby permitted shall be commenced before the expiration of three years from the date of this permission or two years from the approval of the last of the reserved matters as defined in condition 2 below, whichever is the later.
2. Approval of the details of the layout, design and external appearance of the building, scale, landscaping, and access and parking (herein called the "reserved matters") shall be obtained from the Local Planning Authority in writing before any development is commenced

3. The development hereby permitted shall be carried out in accordance with the approved site location plan submitted on 21st November 2017
4. No development above slab level shall take place until samples of the materials (including colour of render, paintwork and colourwash) to be used in the construction of the external surfaces of the development hereby permitted have been submitted to and approved in writing by the Local Planning Authority. Development shall be carried out in accordance with the approved details
5. No development shall take place until details of a surface water drainage scheme have been submitted to and agreed in writing by the local planning authority. The surface water drainage scheme should be supported by an assessment of the site's potential for disposing of surface water by means of a sustainable drainage system and be carried out or supervised by, an accredited person. An accredited person shall be someone who is an Incorporated (IEng) or Chartered (CEng) Civil Engineer with the Institute of Civil Engineers (ICE) or Chartered Institute of Water and Environmental Management (CIWEM). Where a sustainable drainage scheme is to be provided, the submitted details shall:
 - a. provide information about the design storm period and intensity, the method employed to delay and control the surface water discharged from the site and the measures taken to prevent pollution of the receiving groundwater and/or surface waters
 - b. be supported by a site investigation which incorporates ground water monitoring, preferably in winter, and soakage tests undertaken in accordance to BRE365 (when infiltration is proposed)
 - c. provide a management and maintenance plan of the development which shall include the arrangements for adoption by any public authority or statutory undertaker and any other arrangements to secure the operation of the scheme throughout its lifetime
6. The implementation of the SUDS scheme should be carried out in accordance with the approved details prior to the occupation of the dwellings hereby approved, and following
7. Following completion of the works approved under Condition 5, a statement by an accredited person, someone who is an Incorporated (IEng) or Chartered (CEng) Civil Engineer with the Institute of Civil Engineers (ICE) or Chartered Institute of Water and Environmental Management (CIWEM), confirming that the suds scheme has been fully implemented shall be submitted to the Local Planning Authority
8. No building shall be erected on the site that exceeds 5.25m in external height unless previously agreed in writing by the Local Planning Authority.

106 143 - 145 Terminus Road. Application ID: 171085.

Change of use of a vacant shop (A1) unit to a restaurant/takeaway (A3/A5)
 – **DEVONSHIRE.**

Mr Daily, agent for the applicant, addressed the committee stating that the applicant was happy to support the proposed opening times.

RESOLVED: (Unanimous) That permission be granted subject to the following conditions:

1. The development hereby permitted shall be begun before the expiration of three years from the date of permission.
2. You must implement this planning permission in accordance with the following plans approved by this permission:

Site Location and Block Plan: 2715/G012
 Proposed Floor Plan: 2715-PL100 Revision A
 Proposed Elevations: 2715/PL211 Revision A

3. The use hereby approved shall not be open to members of the public outside of the following hours: 11:00 hours – 23:00 hours Monday to Sunday
4. Prior to the operation hereby permitted being brought into use, CCTV shall be installed at the premises that cover the inside of the restaurant as well as the areas immediate outside of the restaurant/bin enclosure/service road. The CCTV images shall be digital and shall be capable of being downloaded by trained staff working within the restaurant.

Informative:

The applicant is advised that the all external works (Shopfront/Flue/Advertisement) should for the subject of additional applications to the Local Planning Authority.

107 203 Kings Drive. Application ID: 171490.

Erection of first floor side extension – **RATTON**.

NB: Councillor Murdoch withdrew from the room whilst the item was considered.

RESOLVED: (Unanimous) That permission be granted subject to the following conditions:

1. Time for commencement
2. Approved drawings
3. Materials to match the existing building.
4. Removal of permitted development rights for windows, dormers and roof lights in the extension to protect neighbouring amenity.
5. All rainwater run off shall be dealt with using rainwater goods installed at the host property and not discharged onto neighbour property.

108 Carbrooke Lodge, Watts Lane. Application ID: 171235.

Erection of one bedroom single storey detached dwelling, with accommodation within the roof, to the rear of Carbrooke Lodge facing Selwyn Road with new vehicular access from Selwyn Road and off street parking – **UPPERTON**.

The committee was advised that East Sussex County Council had confirmed that the double yellow lines of Selwyn Road would not need to be removed to create the new access.

RESOLVED: (Unanimous) That permission be granted subject to the following conditions:

1. Time for commencement
2. Approved drawings
3. The internal layout of the property shall be as the approved drawings unless agreed in writing by the Local Planning Authority.
4. Materials to be as specified unless agreed in writing and samples provided of brick and roof tiles.
5. The fence to the Selwyn Road boundary shall be erected prior to occupation and shall match, material, style and height of the existing fence to Carbrooke Lodge.
6. Prior to commencement of development a programme of Archaeological works to be submitted
7. Removal of permitted development rights for new windows/doors in any elevation and extensions/windows/doors/roof lights in any roof slope.
8. The access shall have maximum gradients of 4% (1 in 25) / 2.5% (1 in 40) from the channel line, or for the whole width of the footway/verge whichever is the greater and 11% (1 in 9) thereafter.
9. Construction of access prior to occupation
10. Construction of parking prior to occupation
11. Development shall not commence until a Construction Traffic Management Plan has been submitted and agreed, this shall include details of the removal and disposal of all spoil from the site.
12. Before any work, including demolition commences on site a Method Statement shall be submitted in relation to the removal of spoil and the retaining walls.
13. Submission of sustainable urban drainage scheme prior to construction
14. Submission of statement following implementation of SUDS scheme.
15. No works of construction outside of 0800 and 1800 Monday to Friday and 0800 and 1300 on Saturdays.
16. Ridge height/Finished floor level condition.

109 The Langtons Guest House, 85 Royal Parade. Application ID: 171310.

Replacement of existing wooden conservatory with conservatory in Upvc – **DEVONSHIRE.**

Mrs Cheater, applicant, addressed the committee in objection stating that the conservatory needed to be replaced and that they had sought the most appropriate solution to maintain the aesthetic of the existing wooden structure.

RESOLVED: (Unanimous) That permission be granted subject to the following conditions:

1. The development hereby permitted shall be begun before the expiration of three years from the date of permission.
2. The development hereby permitted shall be carried out in accordance with the approved drawings submitted on 30 October 2017/3 January 2018: Drawing No. Site Location Plan, Submitted 31 October 2017
Drawing No. 2587/1/02, Submitted 03 January 2018
Drawing No. Section Plan - Proposed (Original) submitted 08 February 2018

110 Update on Housing Delivery.

The committee considered the report of the Director of Strategy Planning and Regeneration providing Members with an update on recent housing delivery for the third quarter of the 2017/2018 financial year and the current position in relation to the Five Year Housing Land Supply.

The committee was advised that:

1. Housing delivery in quarter 3 2017/18 was 49 net additional dwellings towards the annual target of 245 unit
2. A total of 114 units were given permission in quarter 3 2017/18
3. There were 591 net additional dwellings with permission that had yet to commence across 91 sites
4. There were 290 units under construction across 43 development sites

The report further detailed new and total commitments.

Eastbourne currently had a housing land supply equivalent to 975 units, which represented 3.16 years supply of land. Therefore a five year housing land supply could not be demonstrated, which meant local plan policies relevant to the supply of housing were out of date and could not be relied upon to refuse development.

RESOLVED: That the report be noted.

111 Local Car Parking Standards for new residential developments.

The committee considered the report of the Director of Strategy, Planning and Regeneration seeking Members views on the issues surrounding local car parking standards for new developments, a report on which was due to be considered by Cabinet on 21 March 2018.

At Full Council on 13 November 2017, a motion that Cabinet consider the cost and viability of introducing a policy on local car parking standards for all new residential developments was resolved.

The report set out the policy context, current parking guidance and issues and concluded that in light of the issues identified within the report, and in particular that any policies created outside of the Local Plan could not be comprehensively implemented, the report to Cabinet would recommend that it was unviable to introduce a policy on local car parking standards for all new residential development at the current time.

The Cabinet report would recommend that that issues relating to car parking and sustainable travel be considered through the Local Plan process, which would allow a more comprehensive and holistic view of car parking, mitigation and managing travel demand across the Borough and the introduction of appropriate policies to deal with this in new development.

The committee noted that the Cabinet report would also recommend that the Council work more closely with East Sussex County Council to address members concerns within the framework of the existing adopted guidance, including applying the existing parking standards more consistently and with additional justification.

The committee agreed that a working group be cross party with consideration to parking requirements in different parts of the town.

RESOLVED: That Cabinet be advised that the Planning committee were in support of developing local policy for parking requirements in Eastbourne.

112 Planning Performance for Quarter 3 (October to December) 2017.

The committee considered the report of the Senior Specialist Advisor for Planning which provided a summary of performance for the third quarter of 2017 (October to December 2017).

The report detailed the following elements:

Special Measure Thresholds – Looking at new government targets

Planning Applications – Comparing volumes/delegated and approval rates

Pre Application Volumes – Comparison by type and volume over time

Refusals of Applications – Comparison of ward and decision level

Appeals – An assessment the Council's appeal record over time

Planning Enforcement – An assessment of volumes of enforcement related activity.

RESOLVED: That the report be noted.

113 Appeal Decisions.

1. 1 & 3 Barbuda Quay. The Inspector dismissed the appeal.
2. 29 Roseberry Avenue. The Inspector dismissed the appeal.
3. 29c St Annes Road. Inspector allowed the appeal.

114 South Downs National Park Authority Planning Applications.

There were none.

The meeting closed at 8.05 pm

Councillor Murray (Chair)

Wednesday, 7 March 2018
at 6.00 pm



EBC Audit and Governance Committee

Present:-

Members: Councillor Swansborough (Chairman) Councillor Tester (Deputy-Chairman) Councillors di Cara, Holt, Metcalfe, Robinson and Taylor

24 Minutes of the meeting held on 29 November 2017.

The minutes of the meeting held on 29 November 2017 were submitted and approved and the Chair was authorised to sign them as an accurate record.

25 Apologies for absence.

An apology for absence was reported from Councillor Choudhury.

26 Declarations of Disclosable Pecuniary Interests (DPIs) by members as required under Section 31 of the Localism Act and of other interests as required by the Code of Conduct.

There were none.

27 Polling district and polling places review (part review of Upperton ward - polling district UPA).

The committee considered the report of the Electoral Services Lead regarding the review of part of the current Upperton ward as a consequence of the loss of Upperton United Reformed Church Hall due to redevelopment.

Members were advised that the council had a duty to undertake a full review at intervals of not less than 4 years and at all other occasions when a change was proposed.

The council was also expected to ensure that all electors in the constituency had reasonable facilities for voting as were practicable in the circumstances and that so far as was reasonable and practicable the polling places were accessible to those who were disabled.

A consultation was held between 31 January and 12 February 2018.

The committee was advised that it was proposed that the Hub on the Hill in the grounds of St Michael and All Angels Church, Willingdon Road (opp Mill Road) be used as the polling place for UPA, until such time as the original venue became available again.

Following this review, the revised polling arrangements would be implemented for the 2 May 2019 Eastbourne Borough Council Elections and any other elections or referenda, called in the interim period.

RESOLVED:

1) That the Acting Returning Officer's proposal in respect of polling district UPA (Upperton ward), namely the Hub on the Hill in the grounds of St Michael and All Angels Church, Willingdon Road, be approved.

2) That the Electoral Services Lead, on behalf of the Acting Returning Officer and Electoral Registration Officer, be authorised to implement the committee's decision in respect of the review.

28 Internal Audit Report to 31 December 2017.

The Committee considered the report of the Internal Audit Manager regarding a summary of the activities of Internal Audit for the third quarter of the year. A list of all final audit reports issued from 1 October 2017 to 31 December 2017 and the level of assurance attained were detailed in the report. None of the reports had been given an assurance level of inadequate.

Audit work carried out to date against the audit plan to the end of December 2017 was set out in appendix A. Main points from the appendix were summarised in the report and related to "IT Contract and Change Controls".

Further information on reports issued in final during the year with an assurance level below "Performing Well" was set out in Appendix B, with any issues highlighted in the reviews which informed the assurance level given. The committee noted that the Buildings Health and Safety review had been completed with some recommendations arising having already been addressed and all other areas currently being actioned.

The Committee was reassured that this status was the assurance level given at the time the final report was issued and did not reflect recommendations that had been addressed.

Due to there being no outstanding actions relating to audits that were issued with an "inadequate assurance level" there was no appendix C.

Work undertaken by the Corporate Fraud team and East Sussex Counter Fraud Hub was also detailed in the report.

RESOLVED: That the report be noted.

29 Draft Internal Audit Plan for 2018/19.

The Committee considered the report of the Internal Audit Manager regarding the draft internal audit plan for 2018/2019.

The internal audit plan for each year began with a calculation of the number of audit days available. Twelve "managed" audits were required to be

undertaken this year to satisfy the external auditors and these were detailed in the report.

In addition to the core audits, days were also set aside for verifying the Benefits Subsidy Claim, special investigations, follow ups, advice and National Fraud Initiative activity. The days necessary to carry out this work were calculated and taken from the auditor time available. The remaining figure was the days available to carry out other audits specifically for the Council. Appendix A detailed these calculations.

A risk assessment was carried out on all areas listed in the "Audit Universe" in order for the annual internal audit plan to be produced. The "Audit Universe" was a list of all the areas and systems across the Council which could be audited. The completed risk assessment, included at appendix B to the report had been arranged by the level of risk and by the date the last audit review was undertaken.

The proposed plan, as agreed with Lewes District Council was included at appendix C to the report.

It should also be noted that Lewes would be carrying out some reviews that would cover Eastbourne as well but these would be undertaken solely by the Lewes team. However, once these had been completed they would be reported to committee at both Lewes and Eastbourne. These areas were:

- 1) Cyber Security,
- 2) Legal Services,
- 3) Business Continuity Planning
- 4) RIPA.

RESOLVED: (Unanimous) That the proposed internal audit plan for 2018/19 be adopted.

30 Covert Surveillance update.

The committee considered the report of the Deputy Chief Executive regarding the Covert Surveillance Policy.

In common with all district councils in England and Wales, directed surveillance carried out by Eastbourne Borough Council would only be lawful if conducted in accordance with part II of the Regulation of Investigatory Powers Act 2000 (RIPA).

Members were advised that no RIPA authorisations for directed surveillance had been sought or given by the Council since September 2016. The Council's policy is one of authorising directed surveillance only after all other reasonable options had been considered but deemed unsuitable or inadequate.

In November 2017 the Home Office consulted on three updated codes of practice relating to powers under RIPA. The particular update on covert surveillance included expanded guidance on the use of surveillance in online investigations, especially those involving observation of social media sites.

The committee was advised that the annual audit programme for 2017/18 included an audit of compliance with RIPA. Owing to specific concerns raised by the Chief Surveillance Commissioner about public authority surveillance of social networking sites, it was decided that the audit should focus on (1) the Council's controls over the use of social media for investigative and research purposes and (2) the adequacy of the RIPA Monitoring Officer's draft guidance on the circumstances when RIPA authorisation might be required for activity of this type.

RESOLVED: (Unanimous) That the following be noted:

- 1) That there was no incidence of authorised covert surveillance at the Council since September 2016.
- 2) Planned amendments to the Home Office code of practice on covert surveillance.
- 3) The outcome of an internal review of online surveillance activity across Eastbourne and Lewes District Council.

31 Annual Audit Plan 2017 - 2018.

The Committee considered the report of the external auditors BDO regarding the Annual Audit Plan Report which highlighted and explained the key components of their audit strategy relevant to the audit of the financial statements of the Council and consolidated entities and use of resources of the Council for the year ending 31 March 2018.

Ms Kodjo, from BDO was in attendance to present the report and respond to Members' questions.

RESOLVED: (Unanimous) That the Annual Audit Plan for year ending 31 March 2018 noted.

The meeting closed at 6.40 pm

Councillor Swansborough
(Chairman)

Cabinet



Minutes of meeting held on Wednesday, 21 March 2018 at 6.00 pm

Present:-

Councillors **David Tutt** (Chairman and Leader of the Council), **Gill Mattock** (Deputy Chairman and Deputy Leader of the Council), **Margaret Bannister**, **Jonathan Dow**, **Dean Sabri**, **Alan Shuttleworth** and **John Ungar**.

69 Minutes of the meeting held on 7 February 2018.

The minutes of the meeting held on 7 February 2018 were submitted and approved and the chairman was authorised to sign them as a correct record.

70 Declarations of members' interests.

Councillor Tutt declared a personal and non-pecuniary interest in agenda item 11 (Waste services delivery vehicle) as a director of iESE and chair of iESE Transformation Ltd.

71 Local car parking standards for new residential development.

The Cabinet considered the report of the Director of Regeneration and Planning regarding the cost and viability of introducing a policy on local car parking standards for all new residential developments.

Visiting member, Councillor Smart addressed the Cabinet and recommended that they reject the officer's recommendations.

The issue was referred to the Local Plan Steering Group, represented by both political groups and advice received was that the hierarchical structure meant that any standards introduced would only be considered as guidance and would be unlikely to outweigh East Sussex County Council's advice as the local highway authority and statutory consultee.

It was clarified that the Planning Committee had the capacity to reject the County Council's guidance on a case by case basis, providing it was justified.

Resolved (key decision):

- (1) That it is not viable for Eastbourne Borough Council to introduce a policy on local car parking standards for all new residential developments.
- (2) That Eastbourne Borough Council work with East Sussex County Council to address member concerns within the framework of the existing County guidance.

(3) That future consideration be given to issues relating to car parking and sustainable travel through the new Local Plan.

Reason for decision:

The introduction of local car parking standards is likely to be ineffective as they could not hold significant weight in decision making and many of the concerns raised can be addressed by working with East Sussex County Council within the existing car parking standards.

72 Joint transformation programme - update.

The Cabinet considered the report of the Assistant Director for Human Resources and Transformation updating them on the progress of the joint transformation programme and key decisions taken by the programme board.

The report detailed the activity from November 2017 to February 2018, which saw the conclusion of phase two and rollout of new technology. The phase two recruitment process concluded at the end of November 2017, following over 400 interviews and compulsory redundancies was limited to four.

Officer discussions on the potential options and timescales for phase three had commenced and proposals set out in a business case would be considered by the Cabinet at a future meeting.

The Cabinet expressed their thanks to all officers involved for the progress that had been made.

Resolved:

That Cabinet notes the progress of the joint transformation programme and key decisions taken by the Programme Board.

Reason for decision:

To note the progress of Phase Two of the Joint Transformation Programme and the decisions made by the Programme Board.

73 Devonshire Park redevelopment.

The Cabinet considered the report of the Director of Tourism and Enterprise updating them on the redevelopment of Devonshire Park, including the budget position and to obtain agreement for the refurbishment of the Winter Garden.

Councillor Tutt proposed that an additional £160,000 would be added to the scheme, to enable refurbishments to the Winter Garden toilets to be reinstated into the scheme. This was detailed in resolution three below.

The Cabinet was also advised of a revision to recommendation two to provide flexibility to the Director of Tourism and Enterprise and Assistant Director for Legal and Democratic Services, in consultation with the lead

Cabinet members for Tourism and Leisure Services and Financial Services to complete the relevant contact terms with Vinci Construction UK, or to pursue alternative procurement arrangements as appropriate.

Visiting member, Councillor Smart addressed the Cabinet and although acknowledging the issues that were outlined in the report, raised concerns with the project's rise in cost and cuts to the proposed works at the Winter Garden.

Visiting member, Councillor Freebody addressed the Cabinet and reiterated Councillor Smart's comments. He highlighted concerns about the transparency of the project, overall net borrowing and capital expenditure.

The Cabinet responded and stated that key factors had led to the project exceeding its budget. This included the impact of Brexit on the price of importing materials and the supply of labour and sub-contractors, an overheated construction market, especially in London, as schemes were prioritised in order to obtain European Union funding, the scale and complexity of the scheme with a mix of new build and refurbishment and the risks attached to work in heritage buildings and scope increase and clarification of quality for elements of the scheme since the original budget was developed in autumn 2015.

The project was carefully managed by the Devonshire Park Project Board, represented by both political groups and had also been subject to quarterly progress reports to the Scrutiny Committee.

The redevelopment of the Devonshire Park Quarter was on schedule to be completed by March 2019. The cultural quarter would create around 100 additional jobs across the economy and compete for conference business worth around £10 million to the town's economy.

Resolved (key decision):

- (1) That the progress to date of the scheme be noted.
- (2) To approve the proposed works to the Winter Garden and instruct the Director of Tourism and Enterprise and the Assistant Director for Legal and Democratic Services, in consultation with the lead Cabinet members for Tourism and Leisure Services and Financial Services, either to complete the relevant contract terms with Vinci Construction UK or to pursue alternative procurement arrangements as appropriate.
- (3) To approve the proposed revision to the capital programme, with the addition of a further £160,000 to enable refurbishments to the Winter Garden toilets to be reinstated, bringing the scheme to £53.96m gross (£48.36m net of guaranteed contributions) in order to deliver the whole scheme as recommended by the Project Board.
- (4) To note that the business plan is expected to meet target.

(5) To note that the Council can take advantage of a VAT exemption which would increase revenues by a minimum of £250,000 per annum.

Reasons for decision:

When the contract for the redevelopment was let to Vinci the work to the Winter Garden was reserved to allow more detailed investigations of the structure and an evaluation of the options. The contract with Vinci provides for this work at the Council's discretion and it is now appropriate to finalise this element of the contract.

For the reasons set out in this report the costs of the overall scheme have increased and it is necessary to make an allowance for this in the capital programme.

74 Corporate performance - quarter 3 - 2017/18.

The Cabinet considered the report of the Deputy Chief Executive and Director of Regeneration and Planning, updating them on the Council's performance against corporate plan priority actions, performance indicators and targets over the quarter three 2017/18.

Visiting member, Councillor Freebody addressed the Cabinet on staff sickness. During this quarter, a number of long term absences increased significantly and an explanation for this was detailed in the report. Assurances were given that staff were and would continue to be appropriately supported with their health and wellbeing.

Visiting member, Councillor Smart addressed the Cabinet and commented on the presentation at appendix 4 of the report.

Visiting member, Councillor di Cara addressed the Cabinet and commented on the town centre vacant retail business space target. It was clarified that the percentage was based on the number of units. A written response on whether Multiyork was part of quarter three's percentage would be forwarded to Councillor di Cara. It was also agreed that a breakdown of the figures relating to the percentage of household waste sent for reuse, recycling and composting would be forwarded to Councillor di Cara.

Part B of the report detailed the Council's financial performance during quarter two.

As this would likely be her last meeting as portfolio holder for finance, the Cabinet expressed their thanks to Councillor Mattock for all her work over the years.

Resolved (key-decision):

(1) That the achievements and progress against Corporate Plan priorities for 2017/18, as set out in part A of the report be noted.

(2) That the general fund, housing revenue account and collection fund financial performance for the quarter ended December 2017, as set out in part B of the report, be agreed.

(3) That the amended capital programme as set out in appendix 4 of the report be agreed.

(4) That the Treasury Management performance as set out in section 5 in part B of the report be agreed.

(5) That the write offs as set out in the exempt appendix be approved.

Reason for decision:

To enable Cabinet members to consider specific aspects of the Council's progress and performance.

75 Waste services delivery vehicle.

The Cabinet considered the report of the Director of Service Delivery on the future arrangements for Eastbourne waste, recycling and street cleansing services post June 2019.

The Cabinet unanimously agreed to set up a local authority controlled company (LACC). Both options set out in the report were viable however a LACC offered flexibility in terms and conditions, the potential to develop options in parallel on future trade waste and have lower operating costs and a broader Environmental Services officer.

The exempt appendices, attached to the report were considered and noted, following exclusion of the public.

Resolved (key-decision):

(1) To consider the service delivery options for waste, recycling, street and beach cleansing services from June 2019, as outlined in the report.

(2) To set up a local authority controlled company (LACC)

(3) To authorise the Director of Service Delivery, in consultation with the Portfolio Holder for Place Services, to develop and implement the preferred option to ensure new service arrangements are in place for June 2019.

(4) To instruct officers to develop options to stay within budget through cost reduction or income generation measures and bring proposals to a future Cabinet meeting.

Reason for decision:

- Mutual exit of the Kier contract in June 2019

- Decision made by Cabinet on 12 July 2017 to bring the service in-house.

- Current financial context.
- Timely consideration of future shape of service.

(Note: Councillor Tutt declared a personal and non-pecuniary interest in this item).

76 Exclusion of the public.

Resolved:

That the public be excluded from the remainder of the meeting as otherwise there was a likelihood of disclosure to them of exempt information as defined in schedule 12A of the Local Government Act 1972. The relevant paragraph of schedule 12A and a description of the exempt information is shown below. (The requisite notice having been given under regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.)

The meeting closed at 7.18 pm

Councillor David Tutt
Chairman

Tuesday, 27 March 2018
at 6.00 pm



Planning Committee

Present:-

Members: Councillor Murray (Chairman) Councillor Coles (Deputy-Chairman)
Councillors Choudhury, Jenkins, Miah, Murdoch, Robinson and
Metcalf (as substitute for Taylor)

115 Minutes of the meeting held on 27 February 2018.

The minutes of the meeting held on 27 February 2018 were submitted and approved and the Chair was authorised to sign them as an accurate record.

116 Apologies for absence.

An apology for absence was received from Councillor Taylor.

117 Declarations of Disclosable Pecuniary Interests (DPIs) by members as required under Section 31 of the Localism Act and of other interests as required by the Code of Conduct.

There were none.

118 Land to the rear of 1 Windermere Crescent. Application ID: 170903.

Amended Proposal for development of 4no. Residential units to include 2no. 1bed houses and 2no. 1 bed flats with courtyard paving to the front and garden areas to the rear. No parking proposed – **ST ANTHONYS**.

Mr Baker addressed the committee in objection stating that scheme would be an overdevelopment of the site resulting in increased pressure on parking. He also stated that there would be a risk of flooding to the site.

Councillor Tutt, Ward Councillor, addressed the committee in objection stating that the scheme was an overdevelopment, with a narrow access route which would exacerbate the flooding in the area. He also stated that refuse collection would create issues with bin storage and placement on collection days.

Mr Smith, architect for the applicant, responded stating that the design was an efficient use of the space available and that plans had been amended to resolve issues previously raised by the Environment and Highways agencies.

The committee was advised that a petition of 19 signatures had been received from local residents. Revised drawings had been received

highlighting the ground floor finished floor level in relation to the proposed flood level.

The committee discussed the application and agreed that the proposals were an overdevelopment, with a lack of parking and that refuse collection on site would cause issues for the surrounding neighbourhood.

RESOLVED: (Unanimous) That permission be refused on the grounds that:

- 1) The proposed development by reason of its scale, mass and design would be is unsympathetic and detrimental to character and appearance of the site in particular and the wider area in general resulting in an unsympathetic form of development, detrimental to the visual appearance and wider range views of the site as well as giving rise to an overbearing and unneighbourly form of development contrary to Section 7 of the National Planning Policy Framework 2012, Policy D10a and B2 of the Core Strategy Local Plan 2013, and saved policies UHT1, UHT4,UHT16 and HO20 of the Borough Plan 2007.
- 2) By virtue of the narrow width and length of the access road there is a requirement for the refuse and recycling bins to be presented at the threshold of a main highway (Seaside and or Windermere Crescent). No bin enclosure/refuse presentation ion station has been submitted with the application and in the absence of such information it is considered that the proposal may lead to indiscriminate and random storage of refuse/recycling equipment which may lead to visual clutter and highway and pedestrian safety issues. The proposal would be contrary to Policy D10a and B2 of the Core Strategy
- 3) It is accepted that the scheme promotes a car free development however in the Councils opinion given the location of the site and its distance from Eastbourne Town Centre (transport hub and other infrastructure) that there would be a propensity for the new owners to have own a car. In the absence of any mitigating circumstances (car club etc) it is likely that the any car parking would be indiscriminate in the locality which may impact upon the free flow of traffic in the area. The proposal is considered to the to give rise to highway and pedestrian safety issues contrary to paragraph 32 of the National Planning Policy Framework 2012.

Appeal

Should the applicant appeal the decision the appropriate course of action to be followed, taking into account the criteria set by the Planning Inspectorate, is considered to be written representations.

119 2 Clifford Avenue. Application ID: 180170.

Raising of roof ridge height and two dormers and one roof light on the rear elevation – **OLD TOWN.**

The committee was advised that there had been a clerical error with regards to advising interested parties of the date of the meeting which had

been listed as the 28 March 2018. As a result, the committee was requested to defer the item to a future meeting to allow all interested parties to attend.

RESOLVED: (Unanimous) That due to a clerical error with regard to the notification of meeting date, the application be deferred to a future meeting to allow all interested parties to attend.

120 146 Willingdon Road. Application ID: 180065.

1no. 3bed dwelling with off-road parking and garage – **RATTON.**

Councillor Belsey, Ward Councillor, addressed the committee raising concern for the grassed area fronting Willingdon Road during the construction phase of the development and potential dangers during delivery of materials.

RESOLVED: (By 7 votes to 1) That permission be granted subject to the following conditions:

- 1) Time for commencement
- 2) Approved drawings
- 3) External facing materials of the approved dwelling shall match the existing dwelling, prior to its erection details of boundary treatment between the rear gardens of the existing and proposed dwelling shall be submitted.
- 4) Existing boundary hedge to Rodmill Drive boundary shall be retained and protected during construction
- 5) Removal of permitted development rights regarding boundary treatment or other means of enclosure to the Rodmill Drive boundary
- 6) Removal of permitted development rights for extensions, enlargements, dormers, rooflights to the new dwelling, and outbuildings
- 7) Submission of construction management plan to include pre/post survey of highway verge and specification for making good any damage caused by construction. Also to include specification for widening the access across the highway verge with reference to maintaining the health of existing street trees.
- 8) Construction hours shall be between 0800 and 1800 Monday to Friday and 0800 and 1300 on Saturdays only unless otherwise agreed in writing pursuant to condition No 7 (above).
- 9) Windows to the northern elevation of the approved dwelling to be obscurely glazed and non- opening unless over 1.7m above floor level
- 10) Submission of surface water drainage scheme prior to commencement
- 11) Following completion submission of statement confirming suds scheme has been implemented.
- 12) Boundary sub division between plot

121 Eastbourne Pier. Application ID: 171394 (LBC), 171397, 171398 (LBC).

Eastbourne Pier, Grand Parade, Eastbourne – **DEVONSHIRE.**

Ms Gardener addressed the committee in support of the application stating that replacing buildings in the open space left by the fire in 2014 would

ensure the economic viability of the site and that ongoing funding from the new buildings would ensure the ongoing care and maintenance of the pier.

Councillor Belsey addressed the committee stating his concern regarding the differing view of the Specialist Advisor for Conservation and that of the Conservation Area Advisory Group (CAAG). The official CAAG minute was reported to Members via the addendum report and verbally presented by the Senior Specialist Advisor for Planning.

The committee considered the application and largely supported the proposed new additions, they did express the desire for timber structures to match the original and maintain the Grade 2* status of the pier.

RESOLVED: 171394 (LBC), 171397 and 171398 (LBC): (By 5 votes to 4 and on the Chair's casting vote For: Councillors Coles, Choudhury, Miah and Murray. Against: Councillors Jenkins, Metcalfe MBE, Murdoch and Robinson) That, subject to the satisfactory outcome of negotiations, the decision to grant permission, subject to a suite of appropriate conditions, be delegated to the Senior Specialist Advisor for Planning in consultation with the Chair.

The decision was made with reference to para 133 of the NPPF.

122 South Downs National Park Authority Planning Applications.

There were none.

123 Appeal Decision.

191 Priory Road. The Inspector dismissed the appeal.

The meeting closed at 7.19 pm

Councillor Murray (Chairman)

Tuesday, 3 April 2018
at 6.00 pm



EBC Conservation Area Advisory Group

Present:

Councillors Rodohan (Chair) Belsey, Smart and Swansborough

Officers:

Mr Chris Connelley, Specialist Advisor (Conservation)

Advisors:

Mr Richard Crook, Royal Institute of British Architects

Mr Nicholas Howell, Eastbourne Society

42 Minutes of the meeting held on 20 February 2018.

The minutes of the meeting held on 20 February 2018 were submitted and approved and the Chair was authorised to sign them as an accurate record subject to the following comments by the Committee:

The Group instructed the Specialist Advisor (Conservation) to determine the status of both identified fire sculpture sites, and to indicate our strong preference for the sculpture to be located at a site on the west side of the Pier as close as possible to the Terminus Road location presented to us at the CAAG meeting in October 2017.

43 Apologies for absence.

There were none.

44 Declarations of Disclosable Pecuniary Interests (DPIs) by members as required under Section 31 of the Localism Act and of other interests as required by the Code of Conduct.

There were none.

45 Planning Applications for Consideration

1) 180040, Kempston, 3 Granville Road, Eastbourne, Eastbourne, East Sussex, BN21 3EL

Cons Area: n/a

Proposal: Demolition of existing building and redevelopment to provide x16 residential apartments (Use Class C3) (x8 net additional), new vehicle access on Granville Road and car parking.

CAAG Comments: The item was considered as an extraordinary addition to the agenda.

Because of its non-protected status, the Group was unable to offer formal advice but wished to observe that 3 Granville Road was a fine building and every effort should be made to protect it.

2) 180163, (LBC), 1 Matlock Road, Eastbourne, East Sussex, BN20 7RA

Cons Area: Meadows

Proposal: Application for listed building consent for retention of replacement wooden windows and frames, fascia boards and door for wooden painted windows, fascia boards and door. Replacement internal flooring and replacement guttering.

CAAG Comments: The Group raised no objections to this proposal.

3) 171276, (LBC), Regency House, 27 Marine Parade, Eastbourne, East Sussex, BN22 7AY

Cons Area: Town Centre and Seafront
 Grade 2

Proposal: Exploratory works to the balcony of the front elevation for a full structural survey to be completed. The proposal is for the entire area of the rendered soffit to be removed to expose the beams and joists forming the balcony.

CAAG Comments: The Group raised no objections to this proposal.

46 New Listings

There were none.

47 Dates of future meetings - All at 6.00 p.m. at the Town Hall

That the dates of future meetings – all at 6:00pm at the Town Hall – listed under Agenda Item 9 on page 2 of the agenda, be noted.

The meeting closed at 7.02 pm

Councillor Rodohan (Chair)